

GOLDEN GATE UNIVERSITY

CHANGE OF DEGREE PROGRAM/MAJOR

If you are an admitted degree-seeking student and you would like to change your degree program/major, please fill out and submit this form to:

**Golden Gate University
Office of Records and Registration
536 Mission Street
San Francisco, CA 94105-2968**

If you are attending a Golden Gate University (GGU) regional site, please submit this form at that location.

Mr. Ms. _____
(check one) Last (family/legal) Name First (given) Name Middle name or initial

Address: _____

City, State, Zip: _____

SS Number/GGU ID Number: _____ Degree/Certificate Program: _____

Telephone: Day: _____ E-Mail Address: _____

Which Golden Gate University site are you attending?

- CyberCampus San Jose Los Angeles Monterey Bay
 Roseville San Francisco Seattle Walnut Creek

Current Degree/Major Program: _____ **Desired Degree/Major Program:** _____
(Please refer to the Degree Code Table on the back of this form.)

I understand my request for a CHANGE OF DEGREE/PROGRAM will be evaluated for the following:

1. Academic good standing (3.0 (B) cumulative grade point for graduate students, 2.0 (C) for undergraduates)
2. Students who are on academic probation may apply for a change of program. If the dean of the school in which the new program is housed determines that their qualifications meet the requirements of the new program, the application goes to the Committee for Admissions and Academic Probation.
3. All admission requirements for the desired degree program (i.e., MBA students will be required to submit a GMAT score prior to admission)
4. Last enrollment – must have registered and completed courses within the last three trimesters prior to submitting the request.
5. International students must be in good status with all VISA requirements. A new I-20 will be issued once the change of degree/major is completed.

I understand that when I change my academic program, I become subject to the admissions and degree requirements that are in effect at the time this form is processed, not the requirements that were in place when I was first admitted.

Student's signature: _____ Date: _____

Note: If you are a GGU student or former student applying for admission to a second or higher degree program, or a student who has been absent for three or more consecutive trimesters, you will need to resubmit an Application for Admission.

FOR GOLDEN GATE UNIVERSITY USE ONLY:

Date received: _____

Approved Denied Reason: _____ Evaluator: _____

_____ Date: _____

2007-2008 Golden Gate University Degree Codes

All programs are available in San Francisco. For program availability at other Golden Gate University locations, please consult the GGU Catalog the Golden Gate University representative at that location or call 1-800-GGU-4YOU. Applicants are admitted under the degree requirements in effect at the time of admission.

Undergraduate Programs

Code	Field of Study
BA.MGMT	Bachelor of Arts in Management
BBA.BUSA	Bachelor of business administration (BBA)
BBA.FIN	BBA (Finance Concentration)
BBA.HUMR	BBA (Human Resource Management Concentration)
BBA.IT	BBA (Information Technology Concentration)
BBA.INTB	BBA (International Business Concentration)
BBA.MKT	BBA (Marketing Concentration)
BBA.OPSC	BBA (Operations and Supply Chain Management Concentration)
BBA.PAD	BBA (Public Administration Concentration)
BS.ACCT	Bachelor of Science (BS) in Accounting
BS.IT	BS in Information Technology

Joint Graduate Degree Programs*

MBA.LAW	MBA (Law Concentration)
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* This program is only available to students who have been admitted to Law School.

Doctoral Programs

DBA.BUSA	Doctor of Business Administration (DBA)
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Graduate Programs

Code	Field of Study
MBA.EMBA	Executive Master of Business Administration
MPA.EMPA	Executive Master of Public Administration
MAC.ACCT	Master of Accountancy (MAc)
MAC.ACCTD	Master of Accountancy (Full time Day Program)
MA.PSY.COUN	Master of Arts (MA) in Psychology (Counseling Concentration)
MA.PSY.INOP	MA in Psychology (Industrial/Organizational Concentration)
MA.APSY.CINO	MA in Psychology (Combined Counseling/ Industrial/ Organizational Concentration)
MA.PSY.MFT	MA in Psychology (Marriage and Family Therapy Concentration)
MA.PSY.MFINO	MA in Psychology (COMBINED Marriage and Family Therapy/ Industrial/Organizational Concentration)
MBA.BUSA	Master of Business Administration (MBA) (General Course of Study)
MBA.ACCT	MBA (Accounting Concentration)
MBA.FIN	MBA (Finance Concentration)
MBA.HUMR	MBA (Human Resource Management Concentration)
MBA.IT	MBA (Information Technology Concentration)
MBA.INTB	MBA (International Business Concentration)
MBA.MGMT	MBA (Management Concentration)
MBA.MKT	MBA (Marketing Concentration)
MBA.OPSC	MBA (Operations and Supply Chain Management Concentration)
MBA.PAD	MBA (Public Administration Concentration)
MBA.PMBA	Professional Master of Business Administration
MS.FIN	MS in Finance (General Finance Concentration)
MS.FIN.CORP	MS in Finance (Corporate Finance Concentration)
MS.FIN.INVST	MS in Finance (Investment Management Concentration)
MS.FIPL	MS in Financial Planning
MS.HUMR	MS in Human Resource Management
MS.ITM	MS in Information Technology Management
MS.IMC.GEN	MS in Integrated Marketing Communications (General IMC Concentration)
MS.IMC.PUB	MS in Integrated Marketing Communications (Public Relations Concentration)
MS.MKT	MS in Marketing (General Marketing Concentration)
MS.SYSNM	MS in Systems and Network Management
MS.TAX	MS in Taxation
MS.TXD	MS in Taxation (Full-time Day Program)

A written response to this petition will be sent to the student's current mailing address within 20 business days of the receipt of the petition.