

THE LAW LIBRARY

Overview

Golden Gate University's Law Library houses the largest legal collection in San Francisco's financial district – more than 270,000 volumes. The library's holdings include a comprehensive series of case law reporters, digests, encyclopedias, periodicals, and treatises dealing with American law; a strong tax collection; a microforms collection; and a growing body of work in environmental law, law and literature, intellectual property, and international law. International law holdings target selected Pacific Rim countries and English, Canadian, and Commonwealth materials. Attorneys will find a rich collection of practice materials, formbooks, and loose-leaf services. Codes and statutes from every state are kept current.

Access

The Law Library serves a private, non-profit, and non-affiliated institution. The Law Library is not open to the general public. Exceptions to the restricted access are made for:

- Law Library members
- Patrons requesting use of federal and California depository documents
- Bay Area law students, faculty, and administrators with school identification
- Judges and court administrators with appropriate identification

Hours

Hours are posted at the entrance and can be ascertained by calling (415) 442-6680 or checking on our website. The Law Library observes most state, national and academic holidays. Members are subject to the hours and schedule of the university and the academic calendar.

**Visit our website:
http://internet.ggu.edu/law_library**

GENERAL LIBRARY HIGHLIGHTS

Online Catalog

Our catalog of holdings may be accessed on the web at <http://library.ggu.edu/>. The Law Library's catalog also provides links to the online catalogs of other Bay Area law libraries.

Computers

The Law Library has three computer labs with printers that are available for use by law students.

Reference

The reference desk is staffed most hours that the Law Library is open. Telephone ready reference is also available for law school affiliates and members.

Book Loans

Most Law Library materials do not circulate. Those that do may be borrowed by Golden Gate staff, faculty, students, and by holders of alumni and membership cards provided by the Law Library. Interlibrary loans are granted to academic and court libraries.

Micrographics

The Law Library holds a large collection of microfiche and microfilm which includes the California Constitutional Convention, California Supreme Court briefs, 9th Circuit briefs, all state bar journals, state session laws, pre-reporter cases, international treaties, the Congressional Record, and much more.

Government Documents

The Law Library is a selective Federal Depository for government documents with an emphasis on Department of Justice materials as well as most California government documents.

Staff

Staff consists of eight professional librarians who have either a library degree, a law degree, or both, as well as a number of highly-qualified support staff and student assistants.

MEMBERSHIP SERVICES

Access

A member is admitted to the Law Library upon presentation of a current membership card.

Book Loans

With a membership card and corresponding personal identification, a member may check out a circulating book for two weeks. The loan may be renewed twice if no pending requests for the book are on file.

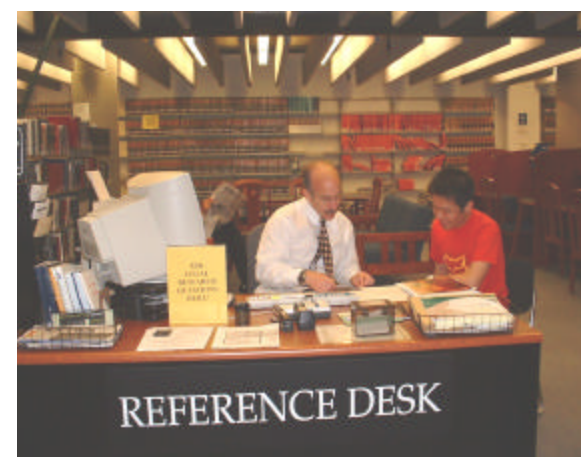
Reference Services

Library holdings will be checked upon telephone request, or a member can also access the library's catalog via computer. Reference librarians answer legal research questions and provide consultation on the applicability of electronic information sources to a member's research needs.

Photocopy Service

Members may request and be billed for photocopies. Requests may be made in person during library hours or by telephone from 8:00 am – 3:30 pm, M-F.

See enclosed insert for more information on our membership program and photocopy service for members.



MEMBERSHIP INVITATION

The Law Library invites prospective members to consider the economic advantages of vastly expanding their law library resources through participation in Golden Gate's membership program.

Three categories of Law Library membership are available:

Corporate

Law firms, corporations, and businesses receive four membership cards that may be used by any person affiliated with the organization.

Individual

A designated attorney, corporate officer, or other individual receives one membership card which is for the exclusive use of the named individual member and is non-transferable. Law firm and corporate librarians are not eligible for individual membership.)

Non-profit Organization

Upon proof of non-profit status, government agencies, non-profit public interest law firms, and other legal organizations are eligible for membership. One membership card for use by anyone in the non-profit group is provided. Contact the Law Library for an application.

ALUMNI LIBRARY PRIVILEGES

Graduates of Golden Gate University receive a discount on membership fees. For more information, contact the Law Library.

FURTHER INFORMATION

For further information about Law Library services, contact:

Golden Gate University Law Library
36 Mission Street
San Francisco, CA 94105-2968
Voice: (415) 442-6680
Fax: (415) 512-9395

Or visit our website at

http://internet.ggu.edu/law_library/index.htm

School of Law
536 Mission Street
San Francisco, CA
94105-2968

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SCHOOL OF LAW LIBRARY

GENERAL AND MEMBERSHIP SERVICES INFORMATION

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School of Law