

GUIDE SERIES 2 – CALIFORNIA RESEARCH



GUIDE 2E - ADMINISTRATIVE LAW - REGULATIONS

A regulation is a rule adopted by a state regulatory agency to implement, interpret, or make specific the law enforced or administered by it, or to govern its procedure. Legally adopted regulations filed with the Secretary of State have the force of law. The difference between a regulation and a statute: A regulation is adopted by a state regulatory agency, approved by the Office of Administrative Law, and filed with the Secretary of State. A statute is passed by the Legislature and signed by the Governor. A regulatory agency receives its power to adopt laws from statutes. This authority is cited at the end of each regulation.

1. *Barclay's Official California Code of Regulations* (Plaza level, Row 2).

The California Code of Regulations is a subject arrangement of all the regulations promulgated by California State Agencies. Though published by Barclay's Publishing, the Office of Administrative Law is responsible for the content and format of the Code of Regulations. The multivolume set includes an extensive Table of Contents and a one volume Master Index. Title 24 contains the California Building Codes and is found within its own publication at KFC35 .A2 C35 2001.

2. *Table of Contents*

List of Titles – 28 titles covering virtually every aspect of regulated activity in California.

List of State Agencies – Includes the current agencies promulgating regulations in California.

Table of Contents – Detailed listing of each title's contents down to the section level.

3. *Master Index Volume*

Subject Index – extensive subject indexing to allow excellent access to the subject matter of the regulations.

Table of Statutes to Regulations – easy to use conversion from California Code section to regulations promulgated to achieve the legislative purpose of the Code section.

4. *Weekly Supplements*

The California Code of Regulations is kept up to date using weekly page interfiling of new pages that reflect the latest regulatory changes. Thus, the copy on the shelf is the latest print version. The online version may be more up to date.

5. *Digest of New Regulations* (Within Volume 1)

The Digest of New Regulations is a weekly summary of new regulatory action, including agency, rule, effective date and specific agency contact for information.

6. *California Regulatory Notice Register* (Plaza level, Row 2)

The California Regulatory Notice Register is often referred to as the "Z Register" and contains notice pertaining to state agency proposed regulatory actions. It includes an informative digest of the proposed rulemaking action and information regarding public comments and access to the actual text of any new rules. The Register is published weekly, but does not include an

indexing system for search and retrieval. The Office of Administrative Law maintains the full text of the Registers for the current and previous year-it is available from the homepage: <http://www.oal.ca.gov>

7. Lexis and Westlaw Both of these online services include access to the California Code of Regulations. In Lexis, use Find a Source using Short name: CAL;CAADMIN to locate the library and file for the California Code of Regulations. In Westlaw, use database CA-ADC.

8. World Wide Web

In 1979, the Legislature created the Office of Administrative Law (OAL) to ensure that state agency regulations are authorized by statute, consistent with other law, and

written comprehensibly, as provided in the rulemaking part of California's Administrative Procedure Act (§§11340 through 11359 of the Government Code). OAL reviews each proposed regulation and approves a regulation only when the rulemaking agency has adequately considered public comments and if the regulation is easily understood, necessary, authorized, and consistent with law. Office of Administrative Law: <http://ccr.oal.ca.gov/>

9. Microfiche (located in Lower B-2)

The library currently holds a retrospective collection of California Regulatory Notices from 1946-1979. This collection allows limited research into regulatory intent from earlier changes in regulations.

For Further Information Consult a Librarian

GOLDEN GATE UNIVERSITY

LAW LIBRARY
2005 – 2006

<http://www.ggu.edu/lawlibrary>