SUBMISSION FORM

• Use the Submission Form EACH time you submit a paper, or portion of a paper to the OWL.

• Make sure your own e-mail address is correct.

• Identify one category for tutor feedback: grammar and mechanics; organization and development; or documentation.

• Instructors are cc'd when tutors return papers to students. If you do NOT want your instructor cc'd, write "n/a" in place of your instructor's e-mail address.

• Students may submit work directly to owltutors@ggu.edu, if the Submission Form is not working.

GUIDELINES

• Limit submissions to 750 words, maximum (about 3-4 pages, total).

• Limit submissions to 2 within a 12-hour period.