



Certification of Finances Form and Instructions 2019-2020

General Information

Carefully read these instructions. You must provide the requested information so that Golden Gate University School of Law (GGU Law) may issue the appropriate immigration forms. Documents submitted in support of this form must be the originals or certified true copies of the originals. Photocopies or fax transmissions are not acceptable.

FINANCIAL DOCUMENTS MUST BE LESS THAN ONE YEAR OLD.

The United States Department of Homeland Security (DHS) requires GGU Law to certify the financial resources of all international applicants applying for the F-1 or J-1 visa. Although admission to GGU Law's programs is not dependent on your finances, GGU Law is unable to issue the appropriate immigration forms without financial certification. **If you are being sponsored by your government, employer, or other organization/agency, you are only required to complete up to Section B. In addition, you must submit an original sponsorship letter from the appropriate organization or government agency stating it will support you in the amounts specified for your tuition and expenses.** If you have been awarded a scholarship from an outside organization or foundation, be sure to include a copy of the award letter with this form.

J-1 visa holders are required to have health insurance.

Program participants (J-1 visa holders) and their dependents (J-2 visa holders) are required to have medical insurance coverage with the following minimum benefits:

- Medical benefits of **at least \$100,000 per accident or illness;**
- Repatriation of remains in the amount of **\$25,000;**
- Expenses associated with the medical evacuation of the exchange visitor to his or her home country in the amount of **\$50,000;** and
- A deductible **not to exceed \$500** per accident or illness.

While F-1 visa holders are not required to obtain health insurance during their time at GGU Law, it is highly recommended. You will need to factor the cost of health insurance into your budget separately.

When you apply for your student visa at a U.S. Embassy/Consulate, you are required to prove you have sufficient funds to study at Golden Gate University School of Law. We suggest you make copies of this form and other related sponsorship documents (or get two originals) to present to the U.S. Embassy/Consulate visa officers in your home country.

This completed form must be submitted with a certified true copy of your current passport.

Financial Obligation

You are required to certify that you have at least the amount shown for the academic program you plan to enter. Certifying the program amount means that those funds are readily available to you as liquid assets. If you have a spouse or unmarried children (under the age of 21) who will accompany you to the United States, you must certify an additional (minimum) US \$5,400 per academic year for each dependent.

The estimated costs for two academic terms and nine months of living expenses (listed below) are calculated as follows:

Master of Laws (LLM) Program – minimum required units (to be considered full time) for one academic year (two semesters)

Doctor of Juridical Science (SJD) Program – two residency terms

Visiting Scholar – two academic terms

MINIMUM estimated tuition for two academic terms of living expenses in San Francisco, shown in U.S. dollars:

	Master of Laws (LLM program) (two semesters, minimum required units)	Doctor of Juridical Science (SJD program) (two residency terms)	Visiting Scholar (J-1 Scholar Visa)
Tuition (no scholarship applied)	\$28,800 (16 units ONLY)	\$42,000	\$10,000 (\$5,000 per term)
Fees	\$1,000 (approximately)	\$1,000 (approximately)	\$1,000 (approximately)
Living Expenses	\$25,650 (approximately)	\$25,650 (approximately)	\$25,650 (approximately)
TOTAL	\$55,450	\$68,650	\$36,650

The tuition listed in the above chart does not constitute the total cost of tuition for the individual programs. It is your responsibility to know each degree’s unit requirements and the cost of each unit. Also note that tuition is subject to an annual increase.

Living expenses are estimates and based on shared living arrangements to include rent, meals, utilities, personal expenses, etc. These figures do not include travel within the United States or the cost of international airfare. This also does not include the costs of owning and operating an automobile or the tuition costs of attending GGU Law during the summer session.

Please read the following statement and initial that you understand. Return with your Certificate of Finances to GGU Law. Make a copy for yourself.

Initial Here: _____

PLEASE NOTE THAT THE ABOVE AMOUNTS ARE THE MINIMUM AMOUNTS REQUIRED FOR THE DEPARTMENT OF HOMELAND SECURITY. THEY DO NOT REFLECT YOUR PROGRAM’S FINANCIAL REQUIREMENTS. THEY ARE NOT AN OFFICIAL STATEMENT OF CHARGES FROM THE UNIVERSITY. YOU MUST CHECK AND COMPLY WITH YOUR INDIVIDUAL DEGREE PROGRAM’S FINANCIAL OBLIGATIONS AND GRADUATION REQUIREMENTS.

INSTRUCTIONS FOR COMPLETING THIS FORM

SECTION A: MUST BE COMPLETED BY THE STUDENT/APPLICANT. Please list the estimated amount of money (in U.S. dollars) that will be available to you for your first year of study at GGU Law. This amount must be equal to or greater than the amount shown above relating to your law degree or postgraduate legal certificate program of interest. Please print the name of your sponsor(s) and his/her relationship to you in the spaces provided. If you are sponsoring yourself, please print "Myself" in the space provided for "Relationship to Student."

SECTION B: MUST BE COMPLETED BY THE STUDENT/APPLICANT. You must certify that, to the best of your knowledge, the total amount of funds listed in Section A is immediately available to you as liquid assets for each year of study at Golden Gate University School of Law. Also, provide your signature and the date in the appropriate spaces.

SECTION C: MUST BE COMPLETED BY THE SPONSOR(S). Your sponsor(s) is required to certify that the total amount of funds in Section A is immediately available as liquid assets and will be provided to you as necessary. Your sponsor(s) is required to print his/her name and relationship to you, and to sign and date the form in the appropriate spaces. Instead of completing this section, your sponsor may submit: an original "Affidavit of Support" statement or an original letter promising to provide your financial support for as long as you are a student at Golden Gate University School of Law. The Affidavit of Support must include a numerical amount for the financial support offered. If you are sponsoring yourself, please print "I am sponsoring myself" and sign your name in the space provided.

SECTION D: MUST BE COMPLETED BY THE SPONSOR'S BANK. A bank official at your sponsor's banking institution must certify that the funds listed in Section A are currently available. Please be sure to obtain an original bank seal or stamp. As an alternative, you may submit an original letter from your sponsor's bank indicating the total amount of money currently on deposit or an original letter stating that in the bank's opinion, your sponsor is financially capable of supporting you for an amount equal to or greater than the total cost listed above. If you are sponsoring yourself, your banking institution is still required to complete this section and all above instructions apply.

DEPENDENT INFORMATION: MUST BE COMPLETED BY THE STUDENT/APPLICANT. Print your name, your dependent's name, and his/her relationship to you (husband/wife and/or son/daughter). Also include date of birth, country of citizenship, gender, and city of birth for each dependent who may accompany you into the United States.

CERTIFICATE OF FINANCE FORM

Student's (Passport) Name _____ Date of Birth _____
underline family name month/day/year

U.S. Social Security and/or GGU Law Student ID Number (if known) _____

Country of Birth _____ Country of Citizenship _____

City of Birth _____

GGU Law Program & Term/Year you'll be starting _____

SECTION A: Sources of Financial Support

Name of Sponsor _____ Annual Salary (per year) \$ _____

Currently Available Funds (liquid funds) _____

Relationship to Student _____

SECTION B: Student Certification

I certify that I have read and understand this packet in its entirety. I also certify that to the best of my knowledge, the total amount listed in Section A is readily available to me now and for each year of study at Golden Gate University.

Student's Signature _____ Date _____

If accompanied by dependent spouse and/or child under the age of 21, attach information including names, relationships, countries of birth, countries of citizenship, and dates of birth.

SECTION C: Sponsor Certification

The undersigned certifies that he/ she has read and understand the information given by the applicant in this packet, that it is true and accurate, and that the funds are readily available and will be provided as needed.

Sponsor's Signature _____ Date _____

Sponsor's Name (print) _____ Relation to Student _____

SECTION D: Bank Certification

The undersigned certifies that he/she has read the information given by the applicant on this form, that the information given above is accurate, and that the funds noted are expected to be available. No responsibility is assumed by the bank in giving this opinion. Section D must include an original bank stamp or seal.

Bank Seal

Bank Official's Signature _____ Date _____

Bank Official's Name & Title (print) _____

Dependent Information

Below, please provide information on those dependents accompanying you to the United States. Dependents are defined as a spouse and/or unmarried children under the age of 21. Please print your name and all requested information on your dependent: name, relationship to you, date of birth, country of birth, country of citizenship, gender, and city of birth. For each dependent listed below, please certify an addition \$5,400 on your Certificate of Finance Form.

Student's/Applicant's Full Name _____
underline family name

Total Number of dependents _____

Dependent(s)

(1) Family Name _____ First Name _____

Gender _____ Date of Birth (mm/dd/yyyy) _____

Country of Birth _____ Country of Citizenship _____

City of Birth _____ Country of Legal Permanent Residence _____

Relationship to Student _____

(2) Family Name _____ First Name _____

Gender _____ Date of Birth (mm/dd/yyyy) _____

Country of Birth _____ Country of Citizenship _____

City of Birth _____ Country of Legal Permanent Residence _____

Relationship to Student _____

(3) Family Name _____ First Name _____

Gender _____ Date of Birth (mm/dd/yyyy) _____

Country of Birth _____ Country of Citizenship _____

City of Birth _____ Country of Legal Permanent Residence _____

Relationship to Student _____

*Please attach an additional sheet if necessary