

Application for Admission: Instructions

This application may be used to apply for admission or readmission to any Golden Gate University program, except the JD and LLM degrees. For more information, refer to “Admission to the University” in the Golden Gate University Catalog or at www.ggu.edu. Mail completed application, application fee and other application materials in one envelope to: Golden Gate University, Office of Enrollment Services, 536 Mission Street, San Francisco, CA 94105-2968; phone: 415-442-7800; fax: 415-442-7807.

Application Checklist for Undergraduate Studies

- ☐ Submit the application for admission and the appropriate nonrefundable application fee, payable by credit card, check, or money order made out to Golden Gate University: \$40 for undergraduate applications and \$40 for certificate applications.
- ☐ Request official transcripts of all course work to be sent directly from your previously attended institution(s) to the Office of Enrollment Services. If you have earned fewer than 12 semester units of regionally accredited college/university credit, then also request an official high school transcript be sent directly from your graduating high school (or in the case of the GED, from your state’s department of education) to the Office of Enrollment Services. Official transcripts in unopened envelopes sealed by the educational institution are required.
- ☐ If your native language is not English, regardless of your citizenship, you will need to submit proof of English language proficiency. Please refer to GGU’s website at www.ggu.edu/graduate/international#english-requirements for a list of options to demonstrate English language proficiency. Applicants who choose a testing method (i.e., TOEFL or IELTS) must have an official score sent directly from the testing agency to the Office of Enrollment Services.

Application Checklist for Graduate Studies

- ☐ Submit the application for admission and the appropriate nonrefundable application fee, payable by credit card, check, or money order made out to Golden Gate University: \$65 for graduate applications; \$65 for certificate applications.
- ☐ Request official transcripts of all course work to be sent directly from the institution that conferred your undergraduate degree to the Office of Enrollment Services.
- ☐ If your native language is not English, regardless of your citizenship, you will need to submit proof of English language proficiency. Please refer to GGU’s website at www.ggu.edu/graduate/international#english-requirements for a list of options to demonstrate English language proficiency. Applicants who choose a testing method (i.e., TOEFL or IELTS) must have an official score sent directly from the testing agency to the Office of Enrollment Services.
- ☐ If you are applying for an MBA degree program, request that an official GMAT score be sent directly from the Educational Testing Service to the Office of Enrollment Services. Note: Some applicants to the MBA program are not required to provide a GMAT score. To view a list of these exceptions, please see the *university catalog* or university website.
- ☐ Submit a completed Certification of Finances if you are an international student and plan to apply for the F-1 (student) or J-1 (visiting scholar) visa. The Certification of Finances form can be downloaded from www.ggu.edu/graduate/international#applying.

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PLEASE KEEP THIS PAGE OF INSTRUCTIONS FOR YOUR RECORDS.

Statement of Purpose for Undergraduate and Graduate Students

In cases where the academic history of an applicant does not reflect strong academic progress, it is required that a personal evaluation written by the applicant be submitted with the application materials. The statement should give a realistic appraisal of any academic work since graduation from high school. Note any inconsistencies in the academic record and the reasons for them. In addition, include a plan to affirm a commitment to academic success while attending Golden Gate University. Applicants are encouraged to be as forthright and open as possible, and should feel free to discuss unusual circumstances or situations of adversity that may have influenced their current values. Be aware that both the quality of the writing and the thoughtfulness of the statement will be evaluated.

Application Checklist for Doctoral Studies

- ☐ Submit the application for admission and the nonrefundable \$65 fee, payable by credit card, check, or money order made out to Golden Gate University.
- ☐ Request official transcripts of all course work to be sent directly from the institution(s) that conferred your undergraduate degree and graduate degree to the Office of Enrollment Services.
- ☐ If your native language is not English, regardless of your citizenship, you will need to submit proof of English language proficiency. Please refer to GGU's website at www.ggu.edu/graduate/international#english-requirements for a list of options to demonstrate English language proficiency. Applicants who choose a testing method (i.e., TOEFL or IELTS) must have an official score sent written from the testing agency to the Office of Enrollment Services.
- ☐ Request that an official GMAT score be sent directly from the Educational Testing Service to the Office of Enrollment Services.
- ☐ Submit a completed Certification of Finances if you are an international student and plan to apply for the F-1 (student) or J-1 (visiting scholar) visa. The Certification of Finances form can be downloaded from www.ggu.edu/graduate/international#applying
- ☐ Submit three letters of recommendation, a professional resume and a 1,000-word statement of purpose.

Application Deadlines

The university operates on a rolling admissions basis, which allows applicants to apply for admission at any time of the year. If you are an international applicant or an applicant applying to receive veterans' benefits, however, we recommend you apply by the following dates to allow time for processing of the government documents necessary for your attendance:

Fall Term	Spring Term	Summer Term
May 15	September 15	January 15

Financial Aid

Applicants who are interested in federal, state or institutional financial aid should complete the Free Application for Federal and State Aid (FAFSA) at www.fafsa.ed.gov. Please be sure to list our school code — 001205 — so that your information will be sent to GGU. You may contact the GGU Financial Aid Office at:

Golden Gate University
Financial Aid Office
536 Mission Street
San Francisco, CA 94105-2968
Telephone 415-442-7270
finaid@ggu.edu

Application Acknowledgment and Correspondence

The university will acknowledge the receipt of your application. You should receive notification of the admission decision 5-10 business days after the Office of Enrollment Services has received all required documents. Notification of admission is valid only when confirmed in writing by the Office of Enrollment Services. Applicants will be assigned a university identification number. Applicants are requested to use one name consistently and include their applicant identification number on all correspondence with the university. Please notify the Office of Enrollment Services in writing of any changes in admission information. If you have any questions regarding the admission process, please write, e-mail or call us at:

Golden Gate University
Office of Enrollment Services
536 Mission Street
San Francisco, CA 94105-2968
e-mail: applications@ggu.edu
phone: 415-442-7800
fax: 415-442-7807.

Notice Of Campus Security Report

In accordance with the Jeanne Clery Disclosure Act of Campus Security and the Campus Crimes Statistics Act, Golden Gate University's Annual Security Report is made available in the university's campus safety and security publication, Street Smarts. Hard copies are available in libraries, the office of Business Services and Facilities, and other campus locations upon request. To download a copy of Street Smarts (with our annual security report), or to view additional information on campus safety, please see: <http://www.ggu.edu/media/shared/documents/business-services-and-facilities/street-smarts.pdf>

Notice of Nondiscriminatory Policy

In compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Vietnam Era and Veterans Readjustment Assistance Act of 1974, the Age Discrimination in Employment Act of 1967, the Age Discrimination Act of 1975, and Executive Order 11246, Golden Gate University does not discriminate, within the meaning of these laws, on the basis of race, color, national origin, religion, sex, sexual orientation, disability, age, marital status or veterans status in employment, in its educational programs, or in the provision of benefits and services to its students. Anyone who believes that in some respect GGU is not in compliance with the above statement should contact the Office of Student Affairs in San Francisco.

2019-20 Major Codes

Most programs are available in San Francisco. For program availability at other Golden Gate University regional locations, please consult the GGU representative at that location or call 888-GGU-EDU1. Applicants are admitted under the degree requirements in effect at the time of admission.

UNDERGRADUATE PROGRAMS

CODE	PROGRAM TITLE
AA.GENL	AA in General Studies
BA.MGMT	BA in Management (General Course of Study)
BA.MGMT.HUMR	BA in Management (Human Resource Management Concentration)
BA.MGMT.IT	BA in Management (Information Technology Concentration)
BA.MGMT.MKT	BA in Management (Marketing Concentration)
BA.MGMT.PAD	BA in Management (Public Administration Concentration)
BA.MGMT.PSY	BA in Management (Psychology Concentration)
BS.ACCTG	BS in Accounting (Fall 2019)
BS.BUSN.ACCT	BS in Business (Accounting Concentration)
BS.BUSN.DA	BS in Business (Data Analytics Concentration)
BS.BUSN.FIN	BS in Business (Finance Concentration)
BS.BUSN.GEN	BS in Business (General Course of Study)
BS.BUSN.HUMR	BS in Business (Human Resource Concentration)
BS.BUSN.INTB	BS in Business (International Business Concentration)
BS.BUSN.IT	BS in Business (Information Technology Concentration)
BS.BUSN.MKT	BS in Business (Marketing Concentration)
BS.BUSN.OPSC	BS in Business (Operation and Supply Chain Management Concentration)
BS.BUSN.PAD	BS in Business (Public Administration Concentration)
BS.BUSN.PSY	BS in Business (Psychology Concentration)
BS.DA	BS in Data Analytics (Fall 2019)

GRADUATE PROGRAMS

CODE	PROGRAM TITLE
MA.COUN.PSY	MA in Counseling Psychology
MA.IOPSY	MA in Industrial-Organizational Psychology
MAC.ACCT.FAC	Master of Accountancy (MAc) (Forensic Accounting Concentration)
MAC.ACCT.FAR	Master of Accountancy (Financial Accounting and Reporting Concentration)
MAC.ACCT.INA	Master of Accountancy (Internal Auditing Concentration)
MAC.ACCT.MA	Master of Accountancy (Management Accountant Concentration)
MAC.TAX	Master of Accountancy (MAc) (Taxation Concentration)
MBA.EMBA	Executive Master of Business Administration
MBA.BUSA	Master of Business Administration (MBA) (General Course of Study)
MBA.ACCT	MBA (Accounting Concentration)
MBA.BDA	MBA (Business Data Analytics Concentration)
MBA.ENT	MBA (Entrepreneurship Concentration)
MBA.FIN	MBA (Finance Concentration)
MBA.GSCM	MBA (Global Supply Chain Management Concentration)
MBA.HUMR	MBA (Human Resource Management Concentration)
MBA.IT	MBA (Information Technology Management Concentration)
MBA.INTB	MBA (International Business Concentration)

CODE	PROGRAM TITLE
MBA.MGMT	MBA (Management Concentration)
MBA.MKT	MBA (Marketing Concentration)
MBA.PAD	MBA (Public Administration Concentration)
MBA.PMGT	MBA (Project Management Concentration)
MPA.EMPA	Executive Master of Public Administration
MPA.EMPA.JA	EMPA (Judicial Administration Concentration)
MPA.EMPA.LES	EMPA (Law Enforcement and Security Concentration)
MPA.EMPA.UI	Executive Master of Public Administration (Urban Innovations Concentration) (Effective SU/19)
MS.ACCTG.FAC	MS in Accounting (Forensic Accounting Concentration)
MS.ACCTG.FAR	MS in Accounting (Financial Accounting and Reporting Concentration)
MS.ACCTG.INA	MS in Accounting (Internal Auditing Concentration)
MS.ACCTG.MA	MS in Accounting (Management Accountant Concentration)
MS.ACCTG.TAX	MS in Accounting (Taxation Concentration)
MS.ACCTGD.FAR	MS in Accounting (Financial Accounting & Reporting Concentration) Full Time Day Program
MS.AFP.FLP	MS in Advanced Financial Planning (Financial Life Planning Concentration)
MS.AFP.ESTATE	MS in Advanced Financial Planning (Estate Planning Concentration)
MS.AFP.TAX	MS in Advanced Financial Planning (Taxation Concentration)
MS.BA	MS in Business Analytics
MS.FIN	MS in Finance (General Course of Study)
MS.FIN.CORP	MS in Finance (Corporate Finance Concentration)
MS.FIN.INVST	MS in Finance (Investment Management Concentration)
MS.FIPL	MS in Financial Planning
MS.HRM	MS in Human Resource Management
MS.ITM	MS in Information Technology Management (General Course of Study)
MS.ITM.BDA	MS in Information Technology (Business Data Analytics Concentration)
MS.ITM.PM	MS in Information Technology (Project Management Concentration) (Spring 2019)
MS.ITMD	MS in Information Technology Management (Day Cohort) NOTE: This program is intended for F-1 or J-1 Visa students
MS.LEAD	MS in Leadership
MS.MKT.DM	MS in Marketing (Digital Marketing Concentration)
MS.MKT.IND	MS in Marketing (Individualized Concentration)
MS.MKT.MA	MS in Marketing (Marketing Analytics Concentration)
MS.PM	MS in Project Management
MS.TAX	MS in Taxation
MS.TXD	MS in Taxation (Full-Time Day Program)

JOINT GRADUATE DEGREE PROGRAMS*

MBA.LAW	MBA/JD
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* This program is available only to students who have been admitted to the School of Law and have completed the first year of JD studies.

DOCTORAL PROGRAMS

DBA.BUSA	Doctor of Business Administration (DBA)
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2019-20 Certificate Codes

Most certificates are available in San Francisco. For certificate availability at other Golden Gate University locations, please consult the GGU representative at that location or call 888-GGU-EDU1. Applicants are admitted under the certificate requirements in effect at the time of admission.

UNDERGRADUATE CERTIFICATE PROGRAMS

CODE	PROGRAM TITLE	UNITS
CERTU.ACC18	Accounting	18
CERTU.FIN	Finance	15
CERTU.HRMGT	Human Resource Management	15
CERTU.INTBS	International Business	15
CERTU.IT	Information Technology	15
CERTU.MGT15	Management	15
CERTU.MGT30	Management	30
CERTU.MKTG	Marketing	15
CERTU.OPMG	Operations and Supply Chain Management	18
CERTU.PADL	Public Administration Leadership	15

GRADUATE CERTIFICATE PROGRAMS

CODE	PROGRAM TITLE	UNITS
CERTG.ACA	Analytics for Competitive Advantage (Spring 2019)	12
CERTG.ACA.COHORT	Analytics for Competitive Advantage — Cohort (Summer 2019)	12
CERTG.ADL	Adaptive Leadership (Spring 2019)	9
CERTG.ADTAX	Advanced Studies in Taxation	12
CERTG.CNRES	Conflict Resolution	15
CERTG.COUN	Counseling Skills	15
CERTG.ESTAT	Estate Planning	12
CERTG.FAR	Financial Accounting & Reporting	15
CERTG.FINPL	Financial Planning	18
CERTG.FLP	Financial Life Planning	9
CERTG.FORAC	Forensic Accounting	18
CERTG.GSCM	Global Supply Chain Management	18
CERTG.HRDEV	Developing and Rewarding People at Work	9
CERTG.HRM	Human Resource Management	9
CERTG.HRWK	Hiring and Keeping the Right Workforce	9
CERTG.IOPSY	Industrial-Organizational Psychology	15
CERTG.IT	Information Technology Management	15
CERTG.IMC	Integrated Marketing Communications	18
CERTG.INA	Internal Auditing	12
CERTG.INTAX	International Taxation	15
CERTG.LEAD.ESSEN	Essentials of Leadership	12
CERTG.LEAD.INDI	Individualized Specialization in Leadership	12
CERTG.PADL	Public Administration Leadership	16
CERTG.PMGT6	Project Management Fundamentals (Spring 2019)	6
CERTG.PMGT6.COHORT	Project Management Fundamentals — Cohort (Summer 2019)	6
CERTG.PMGT12	Project Management Practices (Spring 2019)	12
CERTG.PMGT12.COHORT	Project Management Practices — Cohort (Summer 2019)	12
CERTG.SALT	State and Local Taxation	12
CERTG.TAX	Taxation	15
GRCRD.LEAD	Graduate Credential in Organizational Leadership	18