



GOLDEN GATE UNIVERSITY

OFFICE OF THE REGISTRAR

DECLARATION OF MINOR REQUEST

Students may declare up to two minors for their bachelor's degree program. Students seeking to declare more than two minors will be required to appeal to the dean for approval. Students will not be permitted to declare minors at the point of application but may do so following admission or prior to degree conferral. Students should make their minor declarations through their assigned academic advisors (See processing steps below). Students may not declare additional minors after their degrees have been conferred. Students seeking to declare a minor must comply with the "Declaring Minors" policies published in the "Admission" section of the GGU Catalog.

Students in a bachelor degree program wanting to declare a minor should complete and submit this form to the Registrar's Office via email at records@ggu.edu, via fax to (415) 44207223, or in person or via mail to: Golden Gate University, Office of the Registrar, Suite 1350, 536 Mission Street, Suite 1350, San Francisco, CA 94105-2968.

A. Student Information

GGU ID Number Last/Family Name First/Given Name

Telephone Number Email Address

B. Minor Declaration

I declare the following minor: _____

(Please refer to the "Minor Codes" listed below on this form.)

C. Authorization

I understand that if my request is approved, I become subject to the minor requirements that are in effect on the date the request is approved (current catalog), not the requirements that were in effect when I was admitted to the university.

Student Signature Date

2022-2023 GOLDEN GATE UNIVERSITY DEGREE MINOR CODES

MINOR CODE	MINOR TITLE	MINOR CODE	MINOR TITLE
ACCTG	ACCOUNTING MINOR	LIT	LITERATURE MINOR
BUSN	BUSINESS MINOR	MGT	MANAGEMENT MINOR
DATA	DATA ANALYTICS MINOR	MKT	MARKETING MINOR
FIN	FINANCE MINOR	OLSH	ORGANIZATIONAL LEADERSHIP & HUMAN SKILLS DEVELOPMENT MINOR
HRM	HUMAN RESOURCE MANAGEMENT MINOR	OPSC	OPERATIONS AND SUPPLY CHAIN MANAGEMENT MINOR
INTB	INTERNATIONAL BUSINESS MINOR	PAD	PUBLIC ADMINISTRATION MINOR
IT	INFORMATION TECHNOLOGY MINOR	PSYCH	PSYCHOLOGY MINOR
LAWU	LAW MINOR		

Processing Steps:

To declare a minor, this form will be forwarded to the student's academic advisor after submission to the Registrar's Office. If the request is approved, the academic advisor will add the declared minor to the student's academic record. The student's academic advisor will send a response to this request to the student via email within 20 working days of the receipt of the petition. Students may contact their academic advisor with any follow-up questions.

For Golden Gate University Use Only

(Note: Route form to the Admissions Office applications@ggu.edu prior to hand-off and to the student's academic advisor post-hand-off.

☐ Approved ☐ Denied Reason: _____

Admission Evaluator/Academic Advisor: _____ Date: _____