

Reciprocity Policy for Visitors to Golden Gate University School of Law

1. Reciprocity is only available to students and graduates of those ABA-accredited law schools that allow Golden Gate students and graduates use of their facilities.
2. All requests for reciprocity should be made via email by the career services office of the student or graduate at least two weeks before his/her planned visit to Golden Gate. In addition, the student or graduate must bring a copy of the reciprocity letter with him/her on each visit to our office. If the student or graduate is unable to visit the office in person they may contact Laura Hoffmann to set up a temporary account to access our online job listings.
3. Reciprocal privileges will be granted for a three-month period. The three-month period begins on the date of the letter granting reciprocity. Reciprocity requests will be considered for the period extending from November 15 to July 31.
4. Reciprocity services include **temporary online access** of our online job listings as well as **in office** use of our resource library. These services are granted at the discretion of the Law Career Services staff and priority will be given to Golden Gate University School of Law students and graduates. **Reciprocity services do not include individual counseling, resume review services, on-campus interviews, or the ability to borrow books or videos.**
5. The Law Career Services Office may restrict or revoke reciprocity privileges to any individual who misuses our facilities or services.

Requests for reciprocity should be directed to: Laura Hoffmann, Reciprocity Coordinator, at lawcareer@ggu.edu.

**Golden Gate University School of Law
Law Career Services**

Office Location: 62 First Street, San Francisco, CA 94105
Mailing Address: 536 Mission Street, San Francisco, CA 94105
Telephone (415) 442-6625
Fax (415) 543-6680
Email: lawcareer@ggu.edu

**Any questions regarding this policy should be directed to
Susanne Aronowitz, Associate Dean for Law Career Services**