



WITHDRAWAL FROM LAW SCHOOL

Student Information:

Degree Program: JD LLM SJD

Student's Name

GGU ID# or SS#

Address

Day Phone/Message Number

City/State/Zip

E-mail Address

Current Term Enrollment Information:

I have withdrawn from all courses this term. (Requires online withdrawal or submission of *Schedule Change Request* form.)

Did you receive financial aid while at GGU? Yes No If yes, see Law Financial Aid Office; if no, see Law Registrar's Office.

Withdrawal Request and Acknowledgement of Policies:

I am discontinuing my legal studies.

I intend to enroll in another law school. Name of school: _____

In what jurisdiction do you intend to take the bar exam? _____

Reasons for withdrawal: _____

I have read and understand the policies on the reverse of, or attached to, this form.

Student's Signature

Date

Financial Information: Current student account balance \$_____ Should be \$0; if not, see Student Accounting Services.

Are you a GGU scholarship recipient? Yes No

Law Financial Aid Office Signature (required if you received financial aid)

Date

Law Registrar Office Signature (required if you did not receive financial aid)

Date

Financial Aid Notes: _____

Administrative Action: Accommodations Notification ID Relinquished _____

Administrative Notes: _____

Director for Law Student Services or LLM Program Director's Signature

Date

Withdrawal Policies

- _____ Initial
1. Students must withdraw from courses by submitting either a Schedule Change Request form or by dropping the courses via the Web.
- _____ Initial
2. Submission of this form and an exit interview with the director for student services is required. A notation regarding administrative withdrawal is made on the transcripts of students who are administratively withdrawn due failure to satisfy these requirements.
- _____ Initial
3. JD students who voluntarily withdraw from the Law School, or who are administratively withdrawn for any reason, must reapply for admission and be readmitted as entering first-year students before they may enroll in Law School courses again. Readmission of JD students who previously withdrew from Golden Gate is unusual. No assurances can be given that such students will be readmitted in the future. Students who withdraw are encouraged to take a minimum of two years to resolve any issues which led to withdrawal or to prepare academically to succeed in law school. If students are readmitted, the courses they completed previously will not count towards their new JD degree programs. In other words, students who are readmitted must start their JD degree programs from the very beginning. However, their prior academic history will continue to appear on their transcripts and will be considered in the review process for readmission to the law program. No statements or oral representations by any member of the Golden Gate University School of Law faculty, staff, or administration can alter the effects of these policies.