

LOCKER AGREEMENT FORM

- Submit this completed form to the Program Coordinator for Law Student Services (room 3314).
- Complete all applicable sections. **Incomplete forms will not be accepted.**

Initial that you have read, understand and agree to comply with all statements below:

1. _____ Although unlikely, lockers may be assigned to **two students** at a time. I understand that I may have to share the combination or key with the person that is also assigned to the same locker.
2. _____ **I may not use more than one locker at any time**, unless required as an approved accommodation for a disability.
3. _____ I understand that I am authorized to use only my assigned locker. **I may not use a locker that has not been assigned to me.** If I use a locker that has not been assigned to me, my lock can be cut off and my belongings removed **without prior notification.** I acknowledge that Golden Gate University is not responsible for items placed in unauthorized lockers.
4. _____ Confiscated belongings from unauthorized use of lockers will be held by Law Student Services for **one week only**, unless arrangements are made with Law Student Services. I understand that it is my responsibility to retrieve my belongings, and that unclaimed items may be destroyed or donated to others (possibly including students at GGU).
5. _____ There is no seniority or priority for any students for locker size or location.
6. _____ If Law Student Services observes my locker unlocked/unused on two separate occasions, they will remove my name from that locker and reassign it to another student, and I will have to apply for another locker.
7. _____ If I decide not to use my assigned locker this academic year, I agree to contact Law Student Services and relinquish authorized use of the locker that was assigned to me.
8. _____ I understand that I must remove my belongings from my assigned locker on the last day of final exams of my last academic term, unless I request an extension from Law Student Services. (Please note that, upon request, Law Student Services often is able to provide locker use for GGU students studying for the bar exam during the period of bar study.)
9. _____ Tampering with lockers as school property (including graffiti or use of stickers) is strictly prohibited and subject to discipline under the Standards of Student Conduct.
10. _____ I understand that any violation of this agreement may result in forfeiture of the right to a locker.

- **Please print clearly:**

STUDENT ID #

NAME (LAST, FIRST)

E-MAIL ADDRESS

PHONE NUMBER

EXPECTED DATE OF GRADUATION (MM/YYYY)

SIGNATURE AND DATE