

Operations & Supply Chain Management Careers

Industry Growth

The United States Bureau of Labor Statistics projects little or no change (-2% to 2%) in growth of operations management jobs from 2006-2016.

*Source: O*NET Online*

Sample Job Titles

Assistant Operations Manager	Production Manager
Assistant Production Manager	Project Manager
Director of Operations	Quality Manager
Distribution Manager	Vice President of Operations
Facilities Manager	Chief Operations Manager
General Manager	Buyer
Inventory Control Manager	Planner
Logistics Manager	Supply Chain Manager
Manufacturing Manager	Commodity Manager
Materials Manager	Procurement Manager
Operations Manager	Process Manager

Source: Best KeyWords for Resumes, Cover Letters, and Interviews; Vault Career Guide to Supply Chain Management

Sample Work Environments/Employers

Corporations- Public & Private	Logistics/Transportation Companies	Manufacturers
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Source: Vault Career Guide to Supply Chain Management

Salary Ranges

	National Low	National High	SF Low	SF High
Operations Manager	\$42,200	\$145,600+	\$53,000	\$145,600+
Logistics Manager	\$39,400	\$97,000	\$43,900	\$110,000
Production Manager	\$29,300	\$76,800	\$31,700	\$93,700
Procurement Manager	\$46,600	\$132,000	\$54,100	\$134,500
General Manager	\$42,200	\$145,600+	\$53,000	\$145,600+
Facilities Manager	\$19,600	\$51,500	\$25,400	\$59,300
VP of Operations	\$62,000	\$145,600+	\$102,600	\$145,600+
Chief Operating Officer	\$62,000	\$145,600	\$102,600	\$145,600+

Source: America's Career InfoNet

Resume Keywords

Capacity Planning	Labor Efficiency	Performance Improvement
Computer Integrated Manufacturing	Labor Relations	Physical Inventory
Continuous Improvement	Logistics Management	Process Automation
Cost Avoidance	Manufacturing Technology	Process Reengineering
Cost Reduction	Master Schedule	Procurement
Cross-Functional Teams	Materials Planning	Production Forecasting
Cycle Time Reduction	Multi-Site Operations	Production Plans
Distribution Management	Occupational Health & Safety	Purchasing Management
Efficiency Improvement	On-Time Delivery	Quality Control
Environmental Health & Safety	Operating Budget	Regulatory Compliance
Equipment Management	Operations Management	Total Quality Management
Inventory Control	Optimization	Union Negotiations
Inventory Planning	Order Fulfillment	Vendor Management
Just In Time	Outsourcing	Workflow Optimization

Source: *Best KeyWords for Resumes, Cover Letters, and Interviews*

Key Skills and Characteristics

Active Listening	Verbal/Written Communication	Teamwork
Time Management	Persuasion/Negotiation	Follow-Up
Judgment/Decision Making	Conflict Resolution	

Source: *O*NET Online; Vault Career Guide to Supply Chain Management*

Additional Resources

GGUCareers.com:

[Vault Career Guide to Supply Chain Management](#)

GGU Career & Internship Services Library:

[Best KeyWords for Resumes, Cover Letters, and Interviews](#), Wendy Enelow

On the Web:

O*NET Online <http://online.onetcenter.org/>

America's Career IntoNet www.careerinfonet.org

Association for Operations Management www.apics.org

Council of Supply Chain Management Professionals www.cscmp.org