

APA Reference List examples

Electronic Resources

- Arrange entries alphabetically by authors' last name. If there is no author, alphabetize the entry by title.
 - In your reference, always list the authors in the order which they appear on the article or book. Do not rearrange them alphabetically.
 - The Reference List is arranged with a hanging indent and double spaced. All lines, **except the first**, are indented and the entire reference list is double spaced.
 - Whenever your citation ends in an URL, **do not** include a period at the end.
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Article from a Database

- When citing an article from a database, follow the same forms for paper articles; after the basic elements, write the word "Retrieved," the date of retrieval, and the title of the database.
- The second example includes the issue number because each journal issue starts with page 1.

Form:

Author. (Date). Title of article. *Journal title*, *Volume* (issue number), page numbers.

Retrieved date of retrieval from name of database.

Example #1 (Article from Proquest):

Caufield, J. (2005). Where did Google get its value? *Portal: Libraries and the Academy*, 5, 555-573. Retrieved January 28, 2005 from Proquest Database.

Example #2 (Article from Business Source Premier):

Abram, S. (November 2005). Competing with Google in a special library. *Information Outlook*, 9(11), 46-47. Retrieved February 28, 2005 from Business Source Premier Database.

E-Book

- An e-book follows the same pattern as a paper book, except you must add the phrase electronic version in brackets after the title as well as the retrieval date and database.

Form:

Author. (Date). *Title of Book* [electronic version]. Place of publication: Publisher. Retrieved date of retrieval from name of database.

Example:

Blackwell, E. (2004). *How to write a business plan* [electronic version]. London: Kogan Page. Retrieved January 28, 2005 from Ebrary database.

Web page/ Article from a website

- This is similar to an article/chapter in a book, except that you write the title of the Web page as the article title and include the word "In" with the full site.
- The URL listed should take someone directly to the article, not the home page of the website.

Form:

Author. (date). Title of Web page or article. In *Name of website*. Retrieved date of retrieval, from website URL

Example:

Copeland, M. (January 30, 2006). The Starbucks of cell phones. In *CNN Money*. Retrieved February 6, 2006, from <http://money.cnn.com/2006/01/30/technology/launchpad0130/index.htm>

Website

Form:

Author. (date). *Title of website*. Retrieved date of retrieval, from website burl

Example:

American Marketing Association. (2006). *Marketing Power*. Retrieved January 26, 2006
from <http://www.marketingpower.com>

Electronic Mailing List (LISTSERV, Newsgroup, etc...)

- If there is no archive, do not cite in the Reference List. Instead, treat as a personal communication and cite in-text.

Form:

Author or username. (date of posting). Subject line or Thread title. Message posted to title of list or newsgroup, archived at url of archive

Example:

Marks, S. (October 24, 2005). Best business websites for statistics. Message posted to Buslib electronic mailing list, archived at <http://listserv.boisestate.edu/archives/buslib-1.html>

Annual Report retrieved online

Form:

Name of company. (date of report). *Form or filing title*. Retrieved date of retrieval from title of database or Web address.

Example #1 (from the company website):

Microsoft. (September 25, 2005). *Form 10-Q*. Retrieved February 25, 2006 from <http://www.microsoft.com/msft/sec.mspx>

Example #2 (from a database):

Microsoft. (September 25, 2005). *Form 10-Q*. Retrieved February 25, 2006 from CoreReference database.

Mintel Research Report

Form:

Mintel. (date of report). *Title of report*. Retrieved date of retrieval from Mintel Market Research Reports database.

Example:

Mintel. (2003). *Automobile maintenance and repair - US - August 2003*. Retrieved January 5, 2006 from Mintel Market Research Reports database.

For additional information...

- Contact University Librarian – Phone: 415-442-7244, Email: webster@ggu.edu
- GGU Library Guides – http://www.ggu.edu/university_library/research/citing_sources
- Diana Hacker's *A Writer's Reference* – <http://www.dianahacker.com/resdoc>
- University of Wisconsin Writing Center – <http://www.wisc.edu/writing/Handbook/DocAPA.html>